REPORT MASTER PROFESSIONAL

```
ACCPAC Plus                                              _ 6 X
 Auto    ▼ □ □ □ □ □ □ □ A
Report Master   Sales Analysis Sample Reports        Left: 92%
Report: SA Analysis by Salesman Customer Date      Section: Body
 ─SA Details───────────        ─Column Format──────────────────
                              Heading [                        ]
    Location           ↑      Column Width        [   ]
    Short Invoice             Spaces Before        [   ]
  ▶ Salesperson               New Line Before      [ ]
    Source                    Suppress If Duplicated [ ]
    Territory
    Type                      Suppress If Zero     [ ]
  · Invoice                   Running Total        [ ]
    CALCULATED DATA           Decimals [ ] Neg   Curr    Symb [   ]
  ▶   Amount
    RELATED DATA              Set grand and subtotals with the Print action.

 ▼ 1  1─Template─────────────────────Total Width: 0  ──────
 □
         ▨ Type a formula. Use single letters (A to Z) to stand for
               data fields.  E.g. A + 100.00
         ▨ Press ENTER to accept the formula
         ▨ Report Master will PROMPT for the meaning of each letter

 ◄┘=Accept Formula  ESC=Reject Formula  INS=Insert/Replace
 ↑↓=Example Formulas and Operators                      F1=Help
```
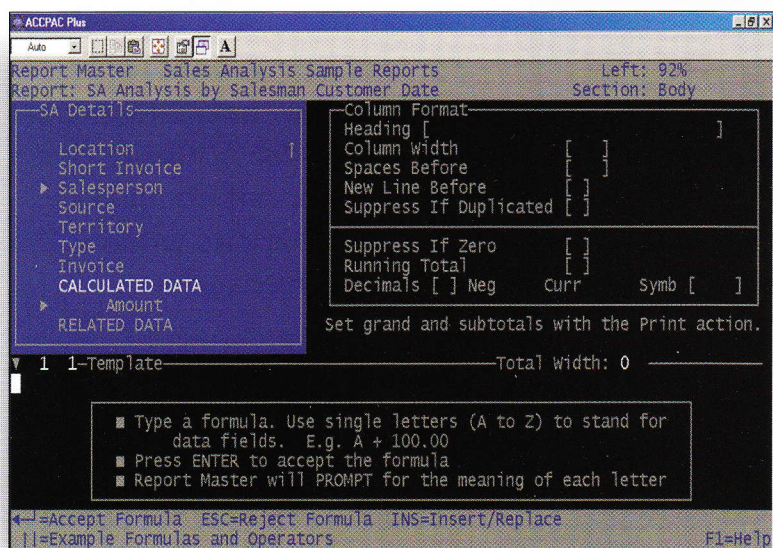
An easy-to-use report writer module for any company that has more than one user creating or printing reports.

⇨ **Sorts and subtotals your data to suit your needs**

⇨ **Full data export**

⇨ **Flexible report categorization**

⇨ **Combines data from different modules**

Why You Should Use Report Master Professional:

- Print tailored reports, including sorting, summarizing and calculating in any available field.

- Finely define the level of access for each individual: which reports they can print, whether they are allowed to create new reports, and which accounting modules they can access with their new reports.

- Organize your reports according to any length of descriptive folder names.

- Select data from any module.

- Categorize your reports according to function (Sales Reports, Month End Reports), person (John's Reports, Rebecca's Subsidiary Reports), module (AR Reports, IC Reports), or any other method that suits your business.

- Combine data from different modules into one report.

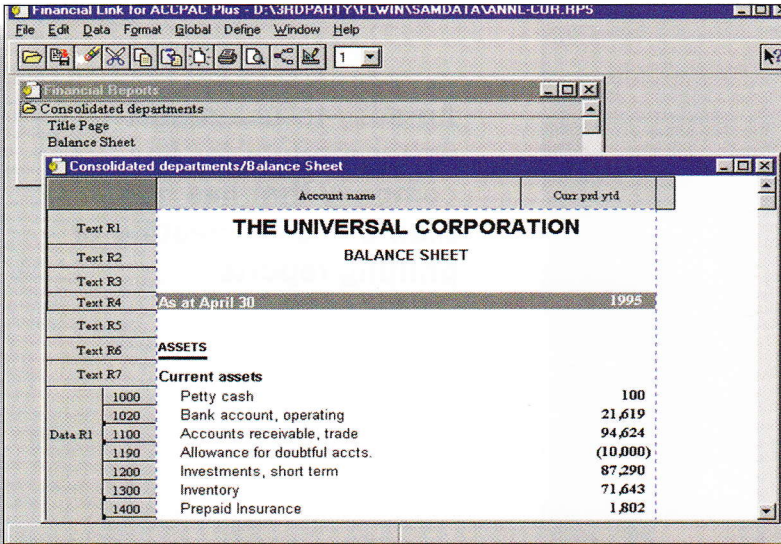| Price:	USD	CAD
	$1,000	$1,250

FINANCIAL LINK

A Windows-based financial reporting for ACCPAC Plus that generates complete financial reports without the use of a spreadsheet.

⇨ **Convert ACCPAC GL "specs" to Financial Link Reports.**

⇨ **Drill down to transaction level from your on-screen report.**

⇨ **Consolidate multiple companies.**

⇨ **Print great-looking reports.**

⇨ **Use included templates for easy design.**

⇨ **Generate stand-alone financial reports—no spreadsheet program required.**

Using Financial Link, reports can be created in a variety of ways:

⇨ **Translate your existing ACCPAC Plus specification files** with its quick conversion program.

⇨ **Choose a template** from a view of choices to instantly create statements using editable, user-defined account groups.

⇨ **Copy an existing statement** from one of the many samples provided and modify it to suit your reporting requirements.

⇨ **Custom design** your own statements from scratch.

Financial Link is a Windows-based financial report designer for ACCPAC Plus General Ledger data. Powerful formatting features transform ACCPAC Plus DOS-bound financial data into presentation-quality reports.

Financial Link is an excellent environment in which to apply creative ideas to your financial statements without jeopardizing the integrity of your data.

Why You Should Use Financial Link:

- Create better looking financial reports.
- Drill down through on-screen inquiry.

- Combine multiple databases in one report.
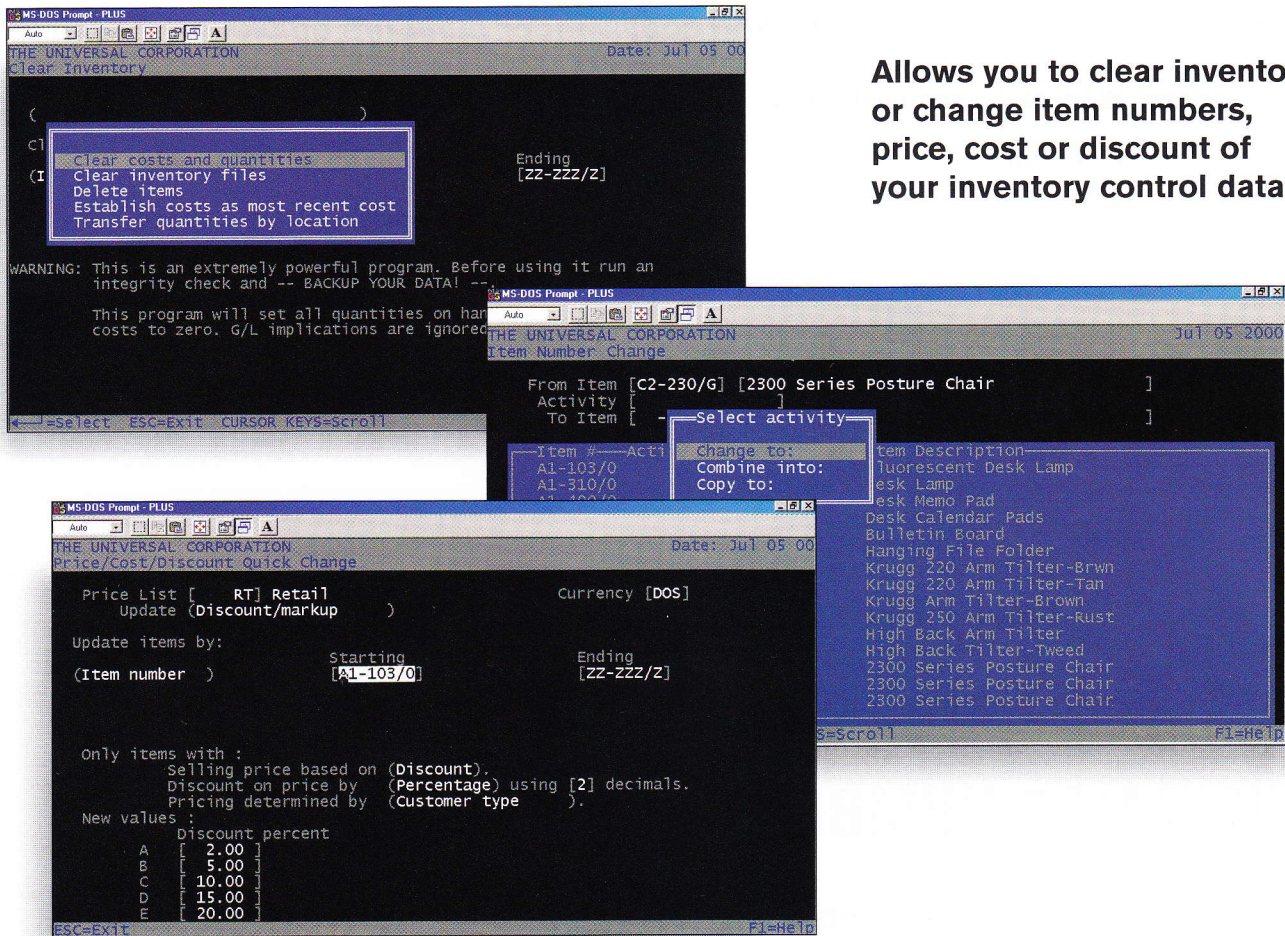- Generate reports throughout departments.

Price:

	USD	CAD
	$695	$895

INVENTORY CONTROL TOOLKIT

Allows you to clear inventory or change item numbers, price, cost or discount of your inventory control data.

⇨ **Change or combine item numbers**

⇨ **Change prices and costs**

⇨ **Change discounts and markups**

⇨ **Clear quantities**

⇨ **Re-establish costs**

⇨ **Delete a range of items**

Why You Should Use the Inventory Control Toolkit:

• Change the item numbers or combine multiple items with Item Number Change.

• Change your prices the easiest way, with Post/Cost/Discount Quick Change.

• Clear the quantity, re-establish their costs or delete a range of terms with Clear Inventory.

Price:		**USD**	**CAD**
		$395	$495

VENDOR NUMBER CHANGE

Allows you to change, combine and copy vendor numbers quickly and easily.

Automatically changes vendor numbers in:

- Inventory Control
- Accounts Payable
- Contact Master for Accounts Payable
- Inventory Receipts

Just type the new vendor number onto the vendor list displayed on the screen. Vendor numbers may be changed, two or more vendor numbers may be combined and vendor numbers may be copied for quickly setting up new vendors.

Why You Should Use Vendor Number Change:

- Print the audit trail for a record of the changes made.
- Combine two or more vendor numbers into one, allowing easy reorganization of your vendor numbers.

Price:	USD	CAD
	$225	$295

CUSTOMER NUMBER CHANGE

Allows you to change, combine and copy item numbers quickly and easily.

Automatically changes customer numbers in:

- Inventory Control
- Accounts Receivable
- Order Entry
- Contact Master
- Quote Master
- Invoice/Sales History

Just type the new customer number onto the customer list displayed on the screen and Customer Number Change™ will quickly and easily change, combine or copy the customer number. Customer numbers may be changed, two or more customer numbers may be combined and customer numbers may be copied for quickly setting up new customers.

Why You Should Use Customer Number Change:

- Print the audit trail for a record of the changes made.
- Combine two or more customer numbers into one, allowing easy reorganization of your customer numbers.

Price:	USD	CAD
	$225	$295

ZIPPY NOTES
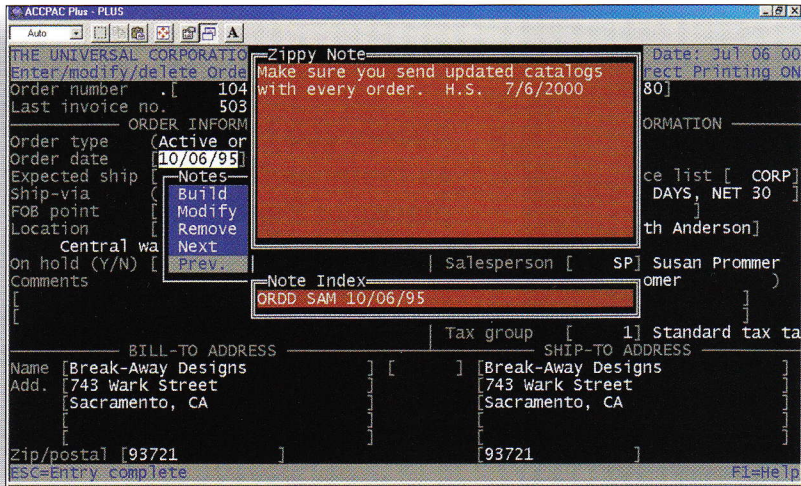
Allows you to attach an electronic "sticky" note to a field; the note pops up whenever anyone accesses the field, even across different applications.

Zippy Notes™ ensures that information reaches the people who need it, **when** they need it. Zippy Notes reduces costly mistakes, by giving your staff convenient reminders and bits of helpful information.

⇨ **Easy-to-use reminder system**

⇨ **Multiuser**

Why You Should Use Zippy Notes:

- Apply as many as 1,500 notes.
- Instantly present any important information including credit control, stock control and training.

- Works with the majority of text applications.
- Access notes from multiple users.

Price:

	USD	CAD
	$295	$395

INCREASE DECIMAL PLACES

```
MS-DOS Prompt - PLUS                                              _ 8 X
Auto        A
THE UNIVERSAL CORPORATION                        Date: Jul 17 00
Enter/modify/delete Orders and Invoices          Direct Printing ON
Order number:     1027  Customer code:    550   Astral Construction Co. Ltd.
Order type:   Active
 Item Number        ?      Ordered    Unit Price    Shipped  Backordered
[C2-230/G]         [ ][     2.00 ](    169.5544 )*[    2.00 ][    0.00 ]
Price list          (EA     ) EA          Extension[   339.1088 ]
Description [2300 Series Posture Chair                        ]
Tax status  (Non-taxable item        )   Original ordered:     2.00
Category    [ C2] STENO CHAIRS           Shipped to date:      0.00
Location    [  1] Central warehouse - Seattle   Est. weight:   0.00

   Line Item Number        Ordered  Shipped  Backord Unit Price   Extension

    1 C2-230/G               2.00    2.00    0.00   169.5544 *   339.1088
    2 C2-740/Y               2.00    2.00    0.00   103.5054 *   207.0108
    3 C2-230/R               2.00    2.00    0.00   164.9500     329.9000
                                                                     00
                  On hand  On order   Avail.    On P/O  Measure

       This location:   3.00     2.00     1.00     0.00  EA
       All locations:  26.00     2.00    24.00     9.00

A, Q, P or I=Inquire  BLANK=skip inquiry  ESC=Restart          F1=Help
```
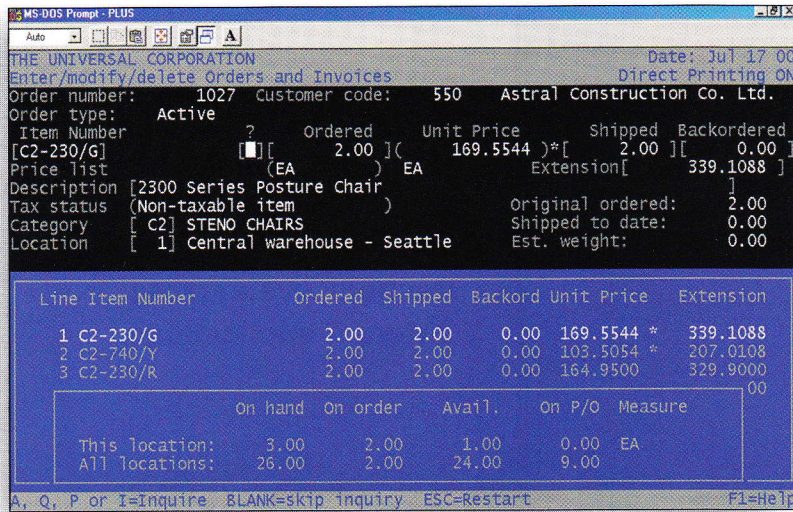
Allows you to maintain as many as four decimal places in the dollar fields.

⇨ **Sets your Dollar Fields in Inventory Control and Order Entry to three or four decimals**

⇨ **General Ledger, Accounts Receivable and Accounts Payable are maintained at two decimals**

⇨ **Invoice totals are rounded to two decimals**

⇨ **Converts existing Inventory Control and Order Entry data**

With Increase Decimal Places You Can:

- Maintain as many as four decimal places in the dollar fields of Inventory Control and Order Entry while General Ledger, Accounts Receivable and Accounts Payable remain at two decimals.

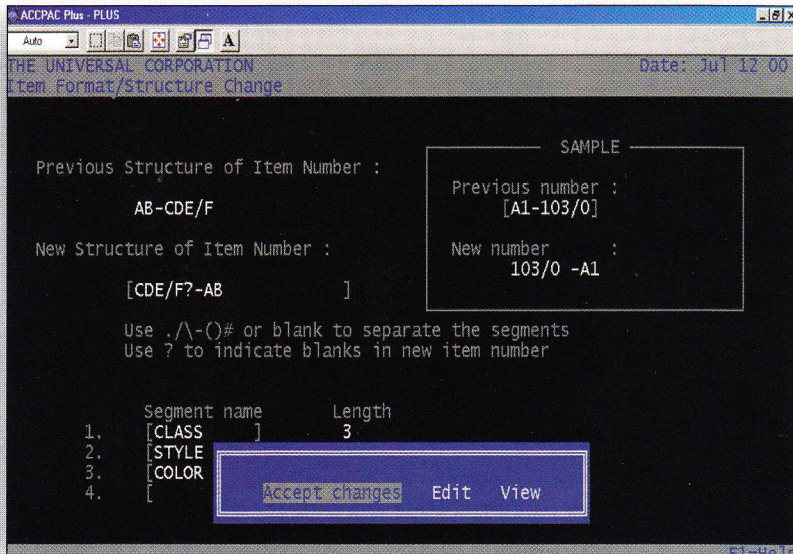- Convert your transaction batches and invoice batches automatically and transparently.

Price:	USD	CAD
	$475	$595

ITEM FORMAT CHANGE

```
ACCPAC Plus - PLUS                                    _ 8 X
Auto                                                     A
THE UNIVERSAL CORPORATION                    Date: Jul 12 00
Item Format/Structure Change

                                    ┌──── SAMPLE ────┐
  Previous Structure of Item Number :  Previous number :
                                          [A1-103/0]
        AB-CDE/F
                                         New number    :
  New Structure of Item Number :           103/0 -A1
                                    └────────────────┘
        [CDE/F?-AB          ]

        Use ./\-()# or blank to separate the segments
        Use ? to indicate blanks in new item number


          Segment name    Length
       1.  [CLASS    ]       3
       2.  [STYLE
       3.  [COLOR  ┌─────────────────────────────────┐
       4.  [       │  Accept changes   Edit   View   │
                   └─────────────────────────────────┘
                                                F1=Help
```

Allows you to change the format of your item numbers quickly and easily.

Just enter the new item format picture and let Item Format Change™ do the rest!

Changes item numbers in:

⇨ **Inventory Control**

⇨ **Order Entry**

⇨ **Bill of Materials**

⇨ **Invoice/Sales History**

⇨ **Quote Master**

⇨ **Serialized Inventory**

⇨ **Lot Tracking**

⇨ **Inventory Receipts**

Why You Should Use Item Format Change:

- Preserve all your item information automatically—items, orders, purchase orders, history, etc.—giving you better efficiency.

- Change the number of segments, the length of each segment, the order of the segments, remove characters, and add spaces all in one simple step.
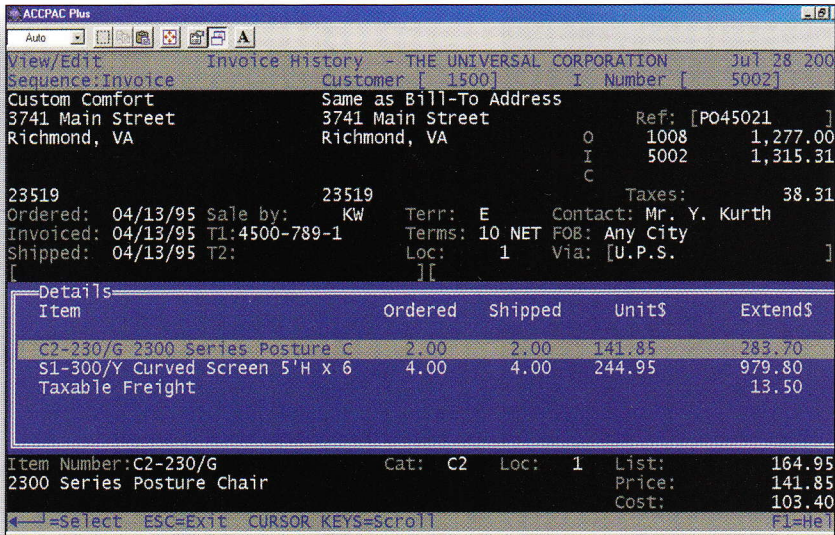
Price:		USD	CAD
		$225	$295

INVOICE/SALES HISTORY


```
ACCPAC Plus                                                          _|6|
Auto  ▼  □ ▣ ▣ ▣ ▣  ▣ ▣ A
View/Edit            Invoice History  - THE UNIVERSAL CORPORATION   Jul 28 200
Sequence:Invoice          Customer [  1500]      I Number [   5002]
Custom Comfort            Same as Bill-To Address
3741 Main Street         3741 Main Street              Ref: [PO45021    ]
Richmond, VA             Richmond, VA            O     1008      1,277.00
                                                 I     5002      1,315.31
                                                 C
23519                    23519                          Taxes:      38.31
Ordered:  04/13/95 Sale by:    KW    Terr:  E      Contact: Mr. Y. Kurth
Invoiced: 04/13/95 T1:4500-789-1     Terms: 10 NET FOB: Any City
Shipped:  04/13/95 T2:               Loc:   1      Via: [U.P.S.        ]
[                          ][
 ┌Details─────────────────────────────────────────────────────────────
 │Item                     Ordered   Shipped    Unit$      Extend$
 │
 │C2-230/G 2300 Series Posture C  2.00    2.00  141.85      283.70
 │S1-300/Y Curved Screen 5'H x 6  4.00    4.00  244.95      979.80
 │Taxable Freight                                            13.50
 │
 │
Item Number:C2-230/G           Cat:  C2   Loc:  1   List:       164.95
2300 Series Posture Chair                           Price:      141.85
                                                    Cost:       103.40
◄──┘=Select  ESC=Exit  CURSOR KEYS=Scroll                     F1=Help
```

Keeps and easily accesses a complete online database of your customers' past invoices and credit notes.

⇨ **Respond quickly to inquiries**

⇨ **View sales of items**

⇨ **View sales made to customers**

⇨ **Reprint invoices**

⇨ **Link directly to Report Master**

Why You Should Use Sales Invoice/Sales History:

- Look up information by customer number, invoice number, credit note number reference/PO number or item number, allowing for quick and easy reference.

- Links to Report Master for complete sales reporting.

- Save time: Order Entry will run faster because completed invoices and credit notes are stored in Invoice/Sales History.
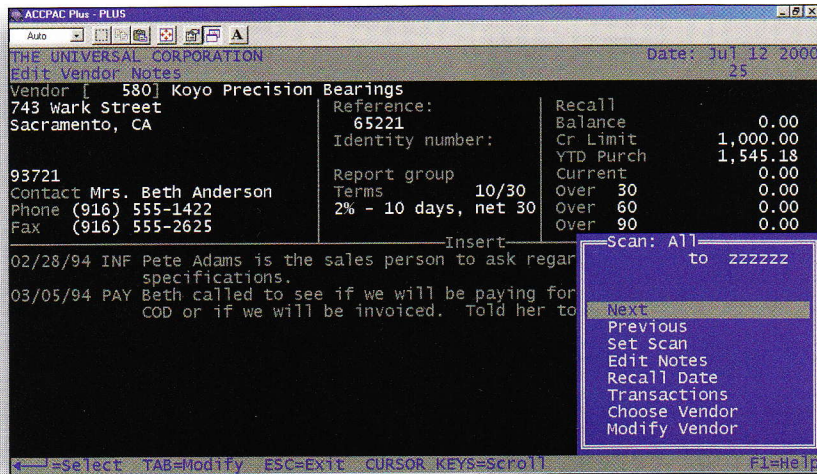
- Schedule invoices for printing later.

Price:		USD	CAD
		$395	$495

CONTACT MASTER FOR ACCOUNTS PAYABLE

```
ACCPAC Plus - PLUS                                              _ 6 X
Auto    ▼ □ ▦ ⚙ ▦ ▣ ▤ A
THE UNIVERSAL CORPORATION                        Date: Jul 12 2000
Edit Vendor Notes                                          25
Vendor [   580] Koyo Precision Bearings
743 Wark Street          Reference:          Recall
Sacramento, CA              65221            Balance           0.00
                         Identity number:    Cr Limit     1,000.00
                                             YTD Purch    1,545.18
93721                    Report group        Current          0.00
Contact Mrs. Beth Anderson  Terms      10/30 Over  30         0.00
Phone (916) 555-1422     2% - 10 days, net 30 Over  60        0.00
Fax   (916) 555-2625                         Over  90         0.00
─────────────────────────Insert───────────Scan: All═══════
02/28/94 INF Pete Adams is the sales person to ask regar      to  ZZZZZZ
            specifications.
03/05/94 PAY Beth called to see if we will be paying for   ┌──────────────┐
            COD or if we will be invoiced.  Told her to    │ Next         │
                                                           │ Previous     │
                                                           │ Set Scan     │
                                                           │ Edit Notes   │
                                                           │ Recall Date  │
                                                           │ Transactions │
                                                           │ Choose Vendor│
                                                           │ Modify Vendor│
                                                           └──────────────┘
←──┘=Select  TAB=Modify  ESC=Exit  CURSOR KEYS=Scroll              F1=Help
```

Keeps important notes about all of your ACCPAC Plus AP vendors and manages your contact with them.

⇨ **Direct link to AP vendors**

⇨ **Free-form notepad and note editing**

⇨ **Automatic date-stamping of notes**

⇨ **Multiple recall dates per vendor**

⇨ **Edit vendor information**

⇨ **Fully multiuser**

⇨ **Comprehensive printed reports**

Why You Should Use Contact Master™ for Accounts Payable (AP):

• Manage your purchasing requirements, keep a purchase record, track vendor performance or record any information specific to your vendors.

• Keep date-stamped, free-form notes for AP vendors and ensures regular, timely follow-up calls with its "recall date feature."

• Print vendor notes, recall dates and accounting information on one report; for even more reporting flexibility.

• Use the power of Contact Master to build profitable relationships with your vendors.
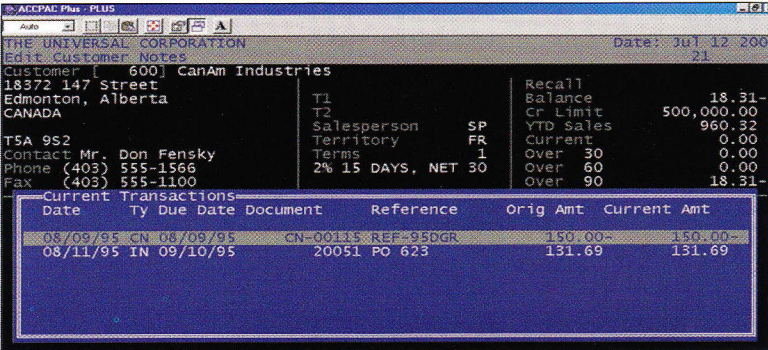
Price:

	USD	CAD
	$395	$495

CONTACT MASTER FOR ACCOUNTS RECEIVABLE

Makes keeping in touch with your customers–critical to every business–possible by putting all the information required at your fingertips.

"Contact Master puts everything needed by our collections department a keystroke away."

Robert Larson
Robert Larson Company, Inc.
San Francisco, CA

⇨ **Links directly to Accounts Receivable**
⇨ **Keeps notes for customers**
⇨ **Displays Accounts Receivable transactions**
⇨ **Links directly to Quote Master**

Contact management is not just about communicating with your customers—it's also about communicating with your co-workers about those customers. Contact Master saves everyone's notes together so you have a complete record of the full relationship between your company and each of your customers.

## Why You Should Use Contact Master for Accounts Receivable:

- Maintains customers with direct link to Accounts Receivable.

- Allows you to add tickler dates to remind you of important actions.

- Links to Quote Master, creating a complete sales force automation system.

- Displays a customer's transactions, current or historical, directly from Accounts Receivable.

- Improves customer service by allowing you to make quick decisions regarding credit, returns, back orders, etc.

- Includes free-form notepad and note editing.

- Date stamps notes automatically.

- Provides multiple recall dates per customer.

- Supports multiple users.

- Generates comprehensive printed reports.

Price:

	USD	CAD
	$395	$495

ODBC LINK
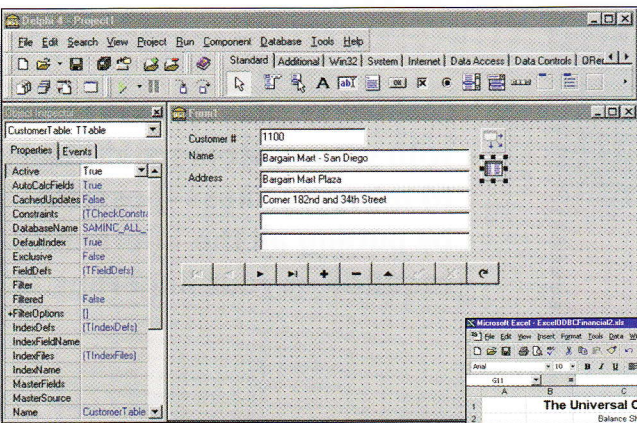
Allows you to connect to one or more ACCPAC Plus databases with products including Microsoft Office applications.
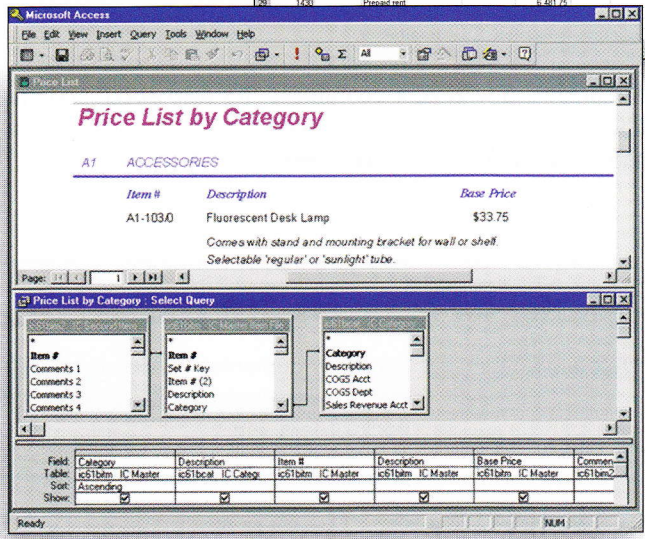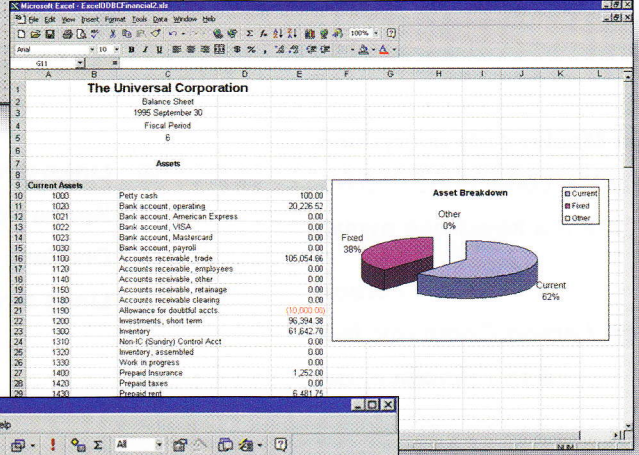
⇨ **QUESTION: How do you get maximum value from the valuable business data residing in your ACCPAC Plus database?**

⇨ **EASY ANSWER: By using award-winning ODBC Link!**

⇨ **Using popular Windows-based products such as Microsoft® Access, Microsoft® Excel, Lotus 1-2-3, and Seagate Crystal Reports™, you can access your data in ways never before possible.**

Why You Should Use ODBC Link™:

- Use your ODBC–compliant Windows program of choice with ACCPAC Plus.

- Create financial statements using Excel or Lotus.

- Build custom software systems that can access your ACCPAC Plus data.

- Create Internet links that can access your live data to show, for example, your inventory levels to prospective customers, or to allow private access to your data through your company's intranet.

- Includes both 16-bit and 32-bit versions in one package.

- Connect to ACCPAC data and leading third-party products.

- Use the included MISys BOM Extractor Utility to extract the detail and header information, putting them in a form for easy reporting.

- Set up security to restrict which tables different groups of users can access and which operations they can perform on those tables with the Professional Edition of ODBC Link. For example, you can specify that a particular group of users has read/write privileges on customer addresses, read-only privileges on customer transactions, and no privileges (not even reading) on General Ledger account balances.

Reporting Query Optimization: ODBC Link optimizes your queries for a faster total report time.

Caching: When this option is turned on, ODBC Link will remember the temporary indexes that have been built in a session. This means that while you are creating a query or report, a temporary index will be built only once.

ODBC Link supports:
Outer Joins: An outer join between two tables means that a record from the first table will be included in the result set even if there was no record found in the second table that matched the join criteria. Example: You want to compile a list of customers and their transactions, but still include customers in the list who don't have any transactions.
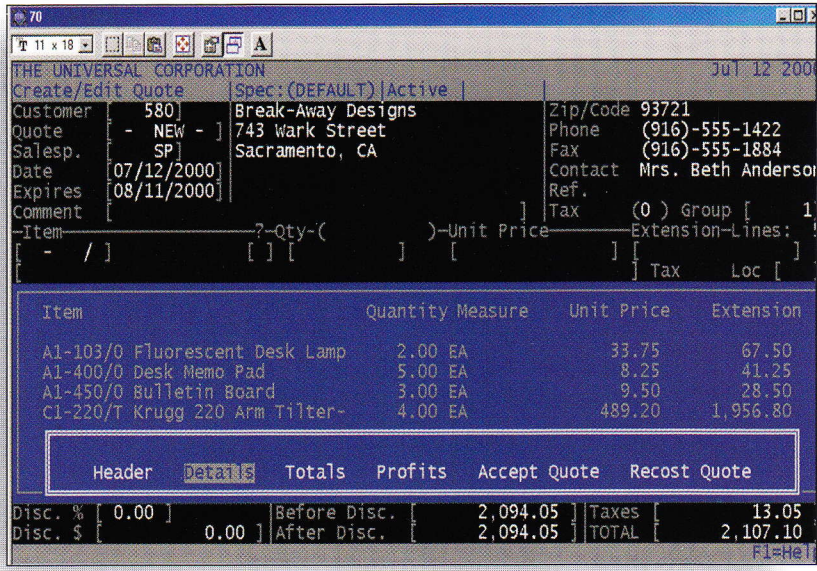
Professional Edition:
Security: Using the ODBC Link Security Administrator utility, the System Administrator can define different table-level security permissions (i.e., no access, read-only, delete, update, read/write, create table, full) for a particular user. When the user tries to perform an operation on a particular table, the ODBC Link verifies that the user is allowed to perform that operation on that table.

Standard Edition: Ready only—You can only read the data.
Professional Edition: Read/Write—You can read and make changes to the data.

Price:

	USD	CAD
Standard Edition	$395	$495
Professional Edition	$795	$995

QUOTE MASTER


```
70                                                    _ □ x
T 11 x 18 ▾   □ □ 🖼 ▣ ❖ 🖼 🖻 A
THE UNIVERSAL CORPORATION                         Jul 12 200
Create/Edit Quote      Spec:(DEFAULT) Active
Customer   [  580]   Break-Away Designs      Zip/Code 93721
Quote      [ - NEW - ] 743 Wark Street       Phone   (916)-555-1422
Salesp.    [    SP]   Sacramento, CA          Fax     (916)-555-1884
Date       [07/12/2000]                       Contact Mrs. Beth Anderso
Expires    [08/11/2000]                       Ref.
Comment    [                          ]  Tax    (0 ) Group [   1
-Item----------------7-Qty-(        )-Unit Price-----Extension-Lines:
[   -   /  ]          [ ] [        ]  [           ]  [        ]
[                                                ]  Tax    Loc [

  Item                    Quantity Measure  Unit Price   Extension

  A1-103/0 Fluorescent Desk Lamp  2.00 EA        33.75      67.50
  A1-400/0 Desk Memo Pad          5.00 EA         8.25      41.25
  A1-450/0 Bulletin Board         3.00 EA         9.50      28.50
  C1-220/T Krugg 220 Arm Tilter-  4.00 EA       489.20   1,956.80

     Header   Details   Totals   Profits   Accept Quote   Recost Quote

Disc. % [ 0.00 ]      Before Disc. [   2,094.05 ] Taxes [        13.05
Disc. $ [      0.00 ] After Disc.  [   2,094.05 ] TOTAL [     2,107.10
                                                           F1=Hel
```

**Allows you to enter, print and transfer quotes to Order Entry on one screen without rekeying any data!**

⇨ **Instant quoting**

⇨ **Direct transfer to Order Entry**

⇨ **Customizable quote printing**

⇨ **Multiuser**

Why You Should Use Quote Master:

- Print quotes just like invoices.

- Transfer quotes to Order Entry (no rekeying).

- Export and import quotes to and from Quote Master and Order Entry templates.

- Print comprehensive reports by expiration date or other criteria.

- Choose the available license for Portable Laptop Solution—giving the salesperson an office away from the office.

- **Checks credit** automatically while you are entering quotes. Authorization passwords let you have complete control over your quotations to unreliable customers. Alert messages tell you if a customer has overdue invoices, so you can decide beforehand whether to proceed with the quote.

- **Quote Inquiry** scans Previous and Next quotes on the main entry screen.

Price:

	USD	CAD
	$395	$495

ACCPAC EFT DIRECT PAYROLL
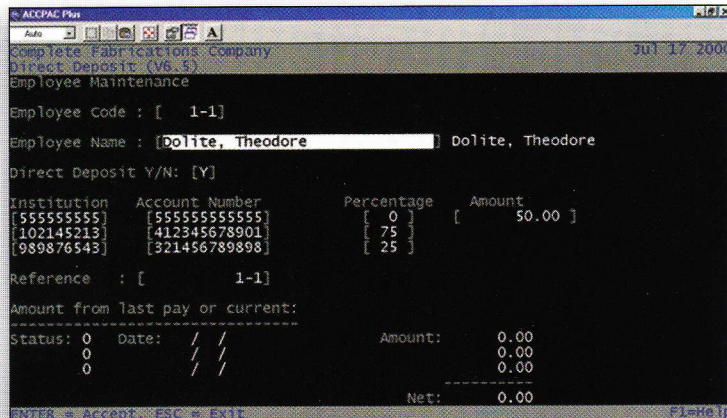
A simple, fast, powerful add-on that allows the processing of direct deposits for most major banks and trust companies in Canada and the United States.

ACCPAC EFT Direct Payroll is ideal for:

⇨ **Companies with branch offices, shift workers, part-time staff, vacationing employees, workers on sick leave, out-of-town employees or employees who travel—even on-site employees who want to avoid long lines at the bank on payday.**

⇨ **Secure and cost-effective payroll processing. Lost and stolen checks are a thing of the past. So are expensive customized checks. As an added security feature, you can temporarily or permanently deactivate any employee in direct deposit.**

Why You Should Use EFT Direct Payroll™:

• **Multiaccount.** Employees can divide their earnings among as many as three accounts at any institution. It saves your employees time-consuming manual allocation of their earnings.

• **Multibank.** Employers who have accounts at more than one bank can send files to any number of banks simply by changing the bank number.

• **One run.** Both checks and advices can be produced from the same payroll register.

• **It's easy!** EFT Direct Payroll is easy to learn and even easier to use; fully menu driven, it integrates with the ACCPAC Plus Payroll module as an added menu option.

Available as:

EFT Direct Payroll (U.S.) - Supports all financial institutions using the standard ACH format.

EFT Direct Payroll (Canada) - Supports CIBC, Toronto Dominion, Banque Nationale, Bank of Montreal, Caissie Desjardins, Royal Bank, Bank of Nova Scotia, Caisse Populaires, Laurentian Bank, National Trust, Alberta Treasury Branch, Hong Kong Bank of Canada and BC Central (and all affiliated credit unions).
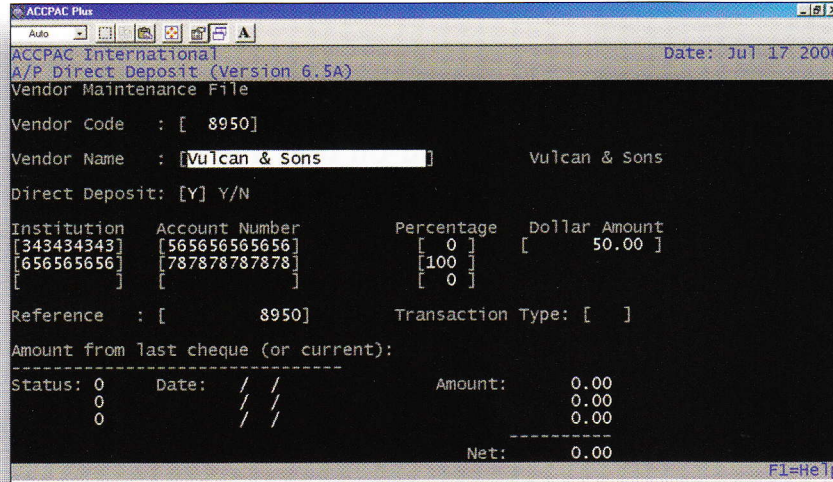
Price:	USD	CAD
	$395	$595

MORE ACCPAC EFT DIRECT OPTIONS

```
ACCPAC Plus                                              _|8|x|
Auto    ▼ |□| |◙| |▦| |◙||◙| |A|
ACCPAC International                          Date: Jul 17 2000
A/P Direct Deposit (Version 6.5A)
Vendor Maintenance File

Vendor Code   : [   8950]

Vendor Name   : [Vulcan & Sons        ]        Vulcan & Sons

Direct Deposit: [Y] Y/N

Institution    Account Number      Percentage   Dollar Amount
[343434343]    [565656565656]        [  0 ]    [    50.00 ]
[656565656]    [787878787878]        [100 ]    [     0 ]
[         ]    [            ]        [  0 ]

Reference  : [       8950]    Transaction Type: [   ]

Amount from last cheque (or current):
-----------------------------------
Status: 0      Date:   / /         Amount:    0.00
        0              / /                    0.00
        0              / /                    0.00
                                         -----------
                                  Net:       0.00
                                                        F1=Help
```

Provides you with an easy-to-use, safe, efficient and cost-effective way to move funds electronically to and from your suppliers and to your employees.*

ACCPAC EFT Direct™ Payables (U.S. and Canada)

Enables you to control precisely when you want to release payments to suppliers and eliminates the need to rely on couriers or the post office for timely payment.

Price:	USD	CAD
	$395	$595

ACCPAC eFILE for Payroll™ (Canada)

Creates T4 summary and slips for electronic filing according to government specifications. Electronic filing speeds processing, enabling you to complete year-end functions more quickly and accurately.

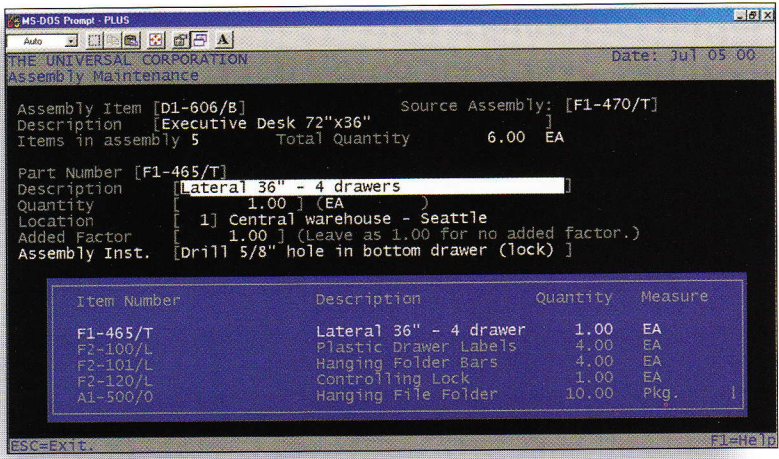| Price:	USD	CAD
	N/A	$350

ACCPAC EFT Direct™ Multifile for Payroll and Accounts Payable (U.S. and Canada)

Combines as many as 10 company EFT Direct files for submission as one file for the same bank. This eliminates the extra "per file" fees charged by most banks. Additional companies can be handled on a "group of 10" basis.

Price:	USD	CAD
	$195	$195

*Please note that to use these products you must also set up an EFT account with your financial institution—which may require a modem.

BILL OF MATERIALS


```
MS-DOS Prompt - PLUS
Auto
THE UNIVERSAL CORPORATION                              Date: Jul 05 00
Assembly Maintenance

Assembly Item [D1-606/B]        Source Assembly: [F1-470/T]
Description   [Executive Desk 72"x36"              ]
Items in assembly 5      Total Quantity     6.00  EA

Part Number [F1-465/T]
Description   [Lateral 36" - 4 drawers                    ]
Quantity      [          1.00 ] (EA         )
Location      [     1] Central warehouse - Seattle
Added Factor  [     1.00 ] (Leave as 1.00 for no added factor.)
Assembly Inst. [Drill 5/8" hole in bottom drawer (lock) ]

    Item Number        Description          Quantity  Measure

    F1-465/T           Lateral 36" - 4 drawer   1.00   EA
    F2-100/L           Plastic Drawer Labels    4.00   EA
    F2-101/L           Hanging Folder Bars      4.00   EA
    F2-120/L           Controlling Lock         1.00   EA
    A1-500/0           Hanging File Folder     10.00   Pkg.

ESC=Exit.                                               F1=Help
```

Works with the ACCPAC Plus Inventory Control and General Ledger modules, turning these products into a simple, multilevel manufacturing system.

⇨ **Runs multilevel assembly processing**

⇨ **Withdraws components from Inventory Control**

⇨ **Uses non-stocked items for parts**

⇨ **Places assemblies into Inventory Control**

⇨ **Cuts lists and audit trails with multiple reports**

⇨ **Transfers financial data directly to General Ledger**

⇨ **Generates comprehensive printed reports such as Component Shortage Reports**

Why You Should Use Bill of Materials:

- Store both components and assemblies in Inventory Control.

- Improve production efficiency and inventory control with the ability to commit inventory for future assembly.

- Design bills of materials by listing the components in an assembly or kit, or by copying an existing assembly and then editing it to new specifications.

Price:

	USD	CAD
	$795	$995

CREDIT CHECK

Alerts you about customers with overdue invoices and those over their credit limit.

⇨ **Grace period for overdue invoices**

⇨ **Alert messages**

⇨ **Authorization password to control orders**

⇨ **Ability to review the account**

Why You Should Use Credit Check:

- Alert messages will tell you if a customer has overdue invoices, allowing you to decide beforehand whether to proceed with the order.

- Take complete control over your orders with authorization passwords.

- Check credit automatically while you are entering orders and invoices.

Price:

	USD	CAD
	$175	$225

ORDER IMPORT

Allows you to easily import orders into Order Entry from one of six fixed-format external ASCII files.

Just format your ASCII data—importing orders into Order Entry from an external system becomes as easy as pressing the Enter key.
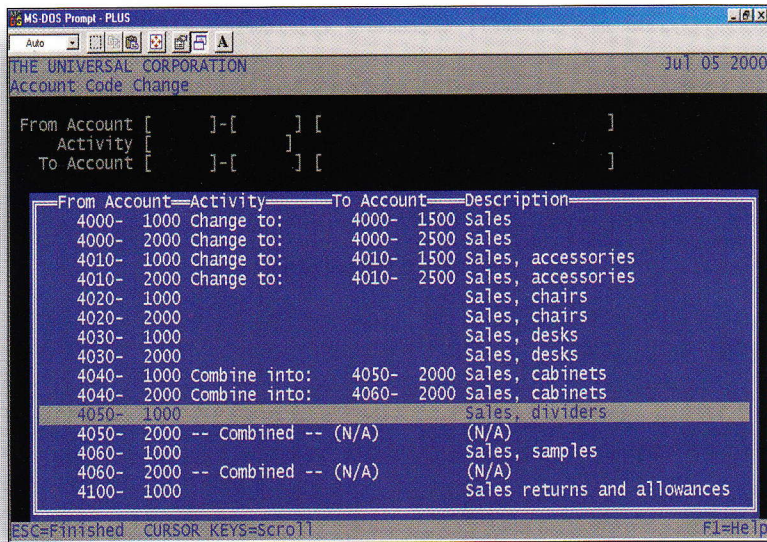
Price:

	USD	CAD
	$795	$995

GENERAL LEDGER TOOLKIT


```
MS-DOS Prompt - PLUS                                          _ [O] X
Auto
THE UNIVERSAL CORPORATION                          Jul 05 2000
Account Code Change

From Account [      ]-[     ] [                       ]
   Activity [      ]
 To Account [      ]-[     ] [                       ]

==From Account==Activity==    To Account==Description==
  4000-  1000 Change to:      4000-  1500 Sales
  4000-  2000 Change to:      4000-  2500 Sales
  4010-  1000 Change to:      4010-  1500 Sales, accessories
  4010-  2000 Change to:      4010-  2500 Sales, accessories
  4020-  1000                             Sales, chairs
  4020-  2000                             Sales, chairs
  4030-  1000                             Sales, desks
  4030-  2000                             Sales, desks
  4040-  1000 Combine into:   4050-  2000 Sales, cabinets
  4040-  2000 Combine into:   4060-  2000 Sales, cabinets
  4050-  1000                             Sales, dividers
  4050-  2000 -- Combined -- (N/A)        (N/A)
  4060-  1000                             Sales, samples
  4060-  2000 -- Combined -- (N/A)        (N/A)
  4100-  1000                             Sales returns and allowances

ESC=Finished  CURSOR KEYS=Scroll                          F1=Help
```

Allows you to clear, change or re-post your General Ledger data with a complete audit trail, with four products in one.

The General Ledger Toolkit includes Account Code Change, Re-Post Transactions, Purge Transactions and Merge Transactions.

⇨ **Changes account codes in:**

- **General Ledger**

- **Accounts Receivable**

- **Accounts Payable**

- **Inventory Control**

- **Order Entry**

- **Inventory Receipts**

⇨ **Change or combine accounts**

⇨ **Re-post transactions**

⇨ **Purge transactions**

⇨ **Merge transactions**

Why You Should Use the General Ledger Toolkit:

- Change codes of your accounts and combines multiple accounts into one account.

- Move a transaction from one account to another or change its period, source, date, description, reference or amount.

- Keep accounts clean by removing matching debit and credit transactions.

Price:	USD	CAD
	$395	$495

ACCOUNT CODE CHANGE

Allows you to change and combine account codes quickly and easily.

Changes account codes in:

- ⇨ **General Ledger**
- ⇨ **Accounts Receivable**
- ⇨ **Accounts Payable**

- ⇨ **Inventory Control**
- ⇨ **Order Entry**
- ⇨ **Inventory Receipts**

Just type in the new account code list displayed on the screen.

Why You Should Use Account Code Change™

- Print the audit trail for a record of the changes made.
- Combine two or more account codes into one, allowing easy reorganization of your account codes.

Price:

	USD	CAD
	$225	$295

ITEM NUMBER CHANGE

Allows you to change, combine and copy item numbers quickly and easily.

Changes item numbers in:

- ⇨ **Inventory Control**
- ⇨ **Order Entry**
- ⇨ **Bill of Materials**
- ⇨ **Invoice/Sales History**

- ⇨ **Quote Master**
- ⇨ **Serialized Inventory**
- ⇨ **Lot Tracking**
- ⇨ **Inventory Receipts**

Why You Should Use Item Number Change:

- Print the audit trail for a record of the changes made.
- Combine two or more item numbers into one, allowing easy reorganization of your item numbers.

Price:

	USD	CAD
	$225	$295

To order or for more information including compatibility, contact your authorized ACCPAC reseller or call **800-416-1103**